Health and Social Care

Develop your workforce with apprenticeships

t2 group
part of the Marr Corporation

Ofsted
Good
Provider

Contents

About t2 group	3
Understanding your workforce needs	4
Our dedicated team supporting your organisation	5
Delivery and funding	6
Level 2 Adult Care Worker	8
Level 3 Lead Adult Care Worker	9
Level 5 Leader in Adult Care	10
Level 3 Professional Care Administration	11
What our clients say	12

About t2 group

t2 group is a leading provider of Health and Social Care apprenticeships, partnering with employers across England for over 30 years.

Employers choose us because we deliver high-quality care programmes that create real organisational impact.

- ✓ **30+ years' experience**
- ✓ Supporting employers across England
- ✓ **One-to-one coaching model**
- ✓ Personalised development for every learner
- ✓ **Programmes aligned to your organisation**
- ✓ Focused on your operational priorities
- ✓ **Flexible delivery**
- ✓ Delivered one-to-one in the workplace (remotely)
- ✓ **Ofsted-Good provider**
- ✓ Quality-assured and nationally recognised

> *Learners make rapid progress in developing their care skills, with many showing significant improvements from their starting point in a very short space of time*

Understanding your workforce needs

Aligned to your workforce and service priorities. Every programme begins by understanding your organisation, your teams, and your Health and Social Care development goals.

- ✓ Identify skills gaps across your care teams
- ✓ Align training to organisational priorities
- ✓ Create a clear development pathway

All our apprenticeship programmes **can be fully funded through your Apprenticeship Levy** or the government will contribute 95% of the cost if you are a non-levy payer.

Our dedicated team supporting your organisation

We will then appoint a team of specialists based on your needs and requirements. We have over 200 expert Health and Social Care tutors based throughout the UK.

All of our team are fully employed by t2 group; to ensure the quality of our delivery, we never use freelance or subcontracted staff to deliver our programmes. Your team will include the following:

Delivery and coaching

Responsible for providing one-to-one expert training, coaching and assessment support.

Quality and compliance

Responsible for ensuring that the high-quality of our delivery meets your precise needs.

Account and client support

Responsible for enrolling learners and gaining impartial feedback on your experience.

Flexible, high quality delivery

Every programme begins with a structured enrolment and induction, supported by your dedicated Account Manager and Health and Social Care tutor. This ensures each learner's development aligns with their role, their responsibilities and your organisational objectives.

Your tutor works closely with the learner and their line manager to understand their current practice, the demands of their role and what they need to develop. Together they create a bespoke Individual Learning Plan focused on the knowledge, skills and behaviours that will make the most difference in your service.

Each Individual Learning Plan includes:

- ✓ A clear assessment of current practice and development needs
- ✓ Learning priorities aligned with your service and organisational goals
- ✓ Structured milestones and progress reviews
- ✓ Targeted development to build confidence and capability in the role

Apprenticeships include an agreed amount of off-the-job training, which is time spent learning new skills during working hours. This is planned with you at the start of the programme, so it fits around your rotas and service needs, and much of it comes from learning that happens in the course of the role.

Progress is reviewed regularly to ensure learning delivers meaningful outcomes for both the learner and the people you support.

You'll benefit from:

- ✓ Regular progress reviews involving the learner and line manager
- ✓ Clear visibility of development and improvements in practice
- ✓ Ongoing support from your Account Manager
- ✓ Transparent reporting and feedback

Funding

Apprenticeship Name	Levy Cost	Non-Levy Cost	Duration
Adult Care Worker Level 2	£4,500	£225 + VAT	9 months
Lead Adult Care Worker Level 3	£4,000	£200 + VAT	16 months
Leader in Adult Care Level 5	£7,000	£350 + VAT	18 months
Professional Care Administration Level 3	£5,000	£250 + VAT	12 months

Health and Social Care apprenticeships

Adult Care Worker Level 2

Duration 9 months

For frontline care professionals delivering high-quality support in a range of care settings.

Qualification: Level 2 Adult Care Worker Apprenticeship Standard,
TQUK Level 2 Adult Social Care Certificate (RQF)

Awarding body: TQUK

Lead Adult Care Worker Level 3

Duration 16 months

Develop confident senior carers who support individuals with complex needs and mentor others.

Qualification: Level 3 Lead Adult Care Worker Apprenticeship Standard,
City and Guilds Level 3 Diploma in Adult Care

Awarding body: City and Guilds

Leader in Adult Care Level 5

Duration 18 months

Lead services, improve performance, and ensure high-quality care.

Qualification: Level 5 Leader in Adult Care Apprenticeship Standard,
City and Guilds Level 5 Diploma in Leadership and Management for Adult Care

Awarding body: City and Guilds

Professional Care Administration Level 3

Duration 12 months

Develop skilled administrators who keep your care service running smoothly.

Qualification: Level 3 Business Administrator Apprenticeship Standard

End-Point Assessment Organisation: TQUK

Level 2 Adult Care Worker

Who is this programme for?

Adult Care Workers are the front line staff who help adults with care and support needs to achieve their personal goals and live as independently and safely as possible, enabling them to have control and choice in their lives which is at the heart of person-centred care.

Job roles are varied and determined by and relevant to the type of the service being provided and the person supported. Adult Care Workers may work in residential or nursing homes, domiciliary care, day centres, a person's own home or some clinical healthcare settings.

Develop skills in:

- ✓ Supporting individuals with personal care and daily living tasks
- ✓ Promoting health, safety, and wellbeing
- ✓ Communicating effectively with individuals, families, and professionals
- ✓ Working as part of a care team
- ✓ Understanding safeguarding and duty of care

Assessment

There is no End-Point Assessment for this apprenticeship. Achievement is based on the TQUK Level 2 Adult Social Care Certificate (RQF), which is mapped to the 15 Care Certificate standards and assessed throughout the programme through workplace observation, professional discussion and evidence of the learner's own work.

The apprenticeship is complete once the learner, employer and provider agree all requirements of the standard have been met. English and maths requirements are agreed with you at enrolment and depend on the learner's age and prior attainment.

Qualifications included in this apprenticeship

- Level 2 Adult Care Worker Apprenticeship Standard
- TQUK Level 2 Adult Social Care Certificate (RQF)
- Level 1 Functional Skills in English and maths (if required)

Progression

- Level 3 Lead Adult Care Worker Apprenticeship

Level 3 Lead Adult Care Worker

Who is this programme for?

You will be expected to exercise judgement and take appropriate action to support individuals to maintain their independence, dignity and control. By providing leadership, guidance and direction at the frontline of care delivery, you will be instrumental in improving the health and well-being of those receiving care and support.

Lead Adult Care Workers will, in some circumstances, have delegated responsibility for the standard of care provided and may supervise the work of other care workers. This exercising of autonomy and accountability means leading and supporting others to comply with expected standards and behaviours.

Lead Adult Care Workers may work in residential or nursing homes, domiciliary care, day centres or some clinical healthcare settings.

Develop skills in:

- ✓ Leading and supporting a team of care workers
- ✓ Promoting person-centred care and independence
- ✓ Administering and managing medication safely
- ✓ Supporting individuals with complex needs
- ✓ Contributing to care planning and reviews

End-Point Assessment

At gateway the learner must have achieved the Level 3 Diploma in Adult Care, completed the Care Certificate standards, and met the English and maths requirements that apply to them. They also produce a self-assessment and testimonies from people who use their services.

End-Point Assessment is a situational judgement test, followed by a professional discussion, carried out by an independent End-Point Assessment organisation and graded pass, merit or distinction.

Qualifications included in this apprenticeship

- Level 3 Lead Adult Care Worker Apprenticeship Standard
- City and Guilds Level 3 Diploma in Adult Care
- Level 2 Functional Skills English and maths (if required)

Progression

- Level 5 Leader in Adult Care

Level 5 Leader in Adult Care

Who is this programme for?

The Leader in Adult Care will guide and inspire teams to make positive differences to someone's life when they are faced with physical, practical, social, emotional, psychological or intellectual challenges.

They will be a leader of the care team and will develop and implement a values-based culture at a service or unit level. They may be responsible for business development, financial control, organisational resilience and continuity as well as for managing risk and leading on organisational change.

A Leader in Adult Care has responsibility for managing community or residential based services. This role has a large element of leadership, whether with other care workers and networks or in leading the service itself. A successful learner will have met all the requirements. They have a responsibility to ensure the service is safe, effective, caring, responsive to people's needs and well led.

They may be a registered manager of a service, unit, deputy or assistant manager. They will be responsible for ensuring regulatory compliance of the care given and the values and training of staff with established standards and regulations.

Develop skills in:

- ✓ Leading and managing care services and teams
- ✓ Driving quality improvement and regulatory compliance
- ✓ Managing budgets, resources, and service delivery
- ✓ Leading safeguarding and risk management practices
- ✓ Developing organisational strategy and culture

End-Point Assessment

At gateway the employer confirms the learner is working at or above the level of the standard, and the learner must have achieved the Level 5 Diploma in Leadership and Management for Adult Care and met the English and maths requirements that apply to them.

End-Point Assessment is an observation of leadership and a professional discussion, carried out by an independent End-Point Assessment organisation and graded fail, pass or distinction.

Qualifications included in this apprenticeship

- Level 5 Leader in Adult Care Apprenticeship Standard
- City and Guilds Level 5 Diploma in Leadership and Management for Adult Care
- Level 2 Functional Skills English and maths (if required)

Level 3 Professional Care Administration

Who is this programme for?

This programme is designed for administrative, coordination and operational roles within adult social care providers.

Some roles sit on the boundary and depend on how the individual job is designed. Care or Service Coordinators, Referral and Placement Coordinators, Brokerage Workers, Telecare and Assistive Technology Coordinators and Family Liaison Officers can all be suitable where the role is genuinely administrative and coordinating. Where the core of the job is deciding what support a person needs, it is not. We assess these individually at sign-up with the employer.

This apprenticeship is not suitable for assessment roles, community-facing needs assessment, or frontline practice roles such as Dementia Lead or Reablement Worker. Those roles have no administrative core to build the standard around and are better served by the Adult Care pathway.

It is a strong fit for:

- ✓ Branch or Service Administrator and Rostering or Scheduling Coordinator
- ✓ Quality and Compliance Administrator
- ✓ Recruitment or Workforce Coordinator
- ✓ Operations Administrator and Business Support
- ✓ Registered Manager, PA or Office Administrator
- ✓ CQC Registration Administrator
- ✓ Training and Compliance Coordinator and Payroll or Finance Administrator

End-Point Assessment

Once you have completed twelve months on the programme, and you, your manager and your tutor all agree you are ready, you will go to gateway. Your employer makes the final decision. Assessment usually concludes within three months of that point.

Assessment is carried out by an independent organisation and has three parts: an online knowledge test, an interview based on your Portfolio of Learning, and a presentation on your work-based project. All three must be passed. The overall grade is Fail, Pass or Distinction.

Preparation runs throughout the programme rather than starting at the end. From your first module, your tutor will relate what you are learning back to what you will need to demonstrate, and you will build your portfolio as you go. In the final months you will complete a mock test, a portfolio audit, a mock interview and a presentation rehearsal against your real evidence, so that nothing about the assessment is unfamiliar when you get there.

Qualifications included in this apprenticeship

- Level 3 Business Administrator Apprenticeship Standard
- Level 2 Functional Skills English and maths (if required)

What our clients say

Every year as an approved government training provider, impartial nationally collected and published performance indicator data measuring employer satisfaction is published by Ipsos MORI - Social Research Institute.

Our latest published feedback demonstrates why so many employers choose to partner with us. Percentage of employers who graded us as 'Excellent' in the following areas:

96% Training provider overall

96% Quality of training

96% Delivering up-to-date training

95% Professionalism of staff

95% Sustainability of training in preparing for a job role

98% Convenience of training

Department for Education

Apprenticeships

SKILLS FOR LIFE APPRENTICESHIPS

Care, it's what we do

The leading UK provider for Care Apprenticeships

For more information call **029 2079 9133** or email **info@t2group.co.uk**

t2group.co.uk

Ofsted inspection dates 17 to 20 September 2024