

Executive Acumen Programme (Operations Manager Apprenticeship Standard)

DURATION

21

MONTHS

The executive acumen programme is suitable for you if you are a senior manager in a company of any size in the private, public or voluntary sector.

The programme begins with you understanding how to provide leadership and people management duties, offering direction, instructions, and guidance to achieve the organisational goals. You then choose in which order to complete the remaining duties to improve your performance and build a high-performing team throughout the duration of the programme.

How we deliver this Apprenticeship

This programme is delivered on a one-to-one basis in your workplace or remotely by your own dedicated expert Leadership and Management Coach.

They will meet with you every month (face to face or virtually) to provide training and coaching, to help you develop new knowledge and skills, and guide you through the programme.

You can access further support from a wide range of industry leading, on-line resources by the Institute of Leadership and Management which will help you gain new ideas and insights regarding the latest management tools and techniques. These are accessible from any wifi-enabled device.

Your Leadership and Management Coach will then assess your competence by observing you applying the new skills at work and helping you develop a portfolio of evidence to demonstrate how you have met the requirements of the programme.

Qualifications included in this Apprenticeship

- Level 5 Operations Manager Apprenticeship Standard
- ILM Level 5 Award in Leadership and Management

Functional Skills

- Level 2 Functional Skills in English and maths (if required)



Programme Content

- Provide leadership and people management
- Keep up to date with IT and digital interventions such as Artificial Intelligence (AI) and software that can be used in your sector
- Analyse, interpret and cascade data to enable tracking, trend analysis and metric reporting to enable decision making for managing objectives and targets
- Manage and influence activities and projects within budget and resources to deliver change and continuous improvement
- Collaborate with and manage stakeholder relationships
- Lead the creation and implementation of your resource plans considering future organisation needs and impact on change requirements
- Interpret and comply with relevant legislation and regulation and the impact on your organisation
- Lead and manage the team to ensure the application of Equality, Diversity, and Inclusion principles
- Lead the team and individual training needs and support continuous professional development
- Communicate complex information to build understanding and drive team and organisational performance
- Manage activities which drive the organisation's sustainability goals
- Build and manage internal relationships and collaborate with colleagues to enable cross-team working
- Lead and respond to risk management, assessing the opportunities which could affect individual and team performance, and finding solutions that meet your needs
- Develop and implement your operational plan that aligns with the strategic direction of the organisation

End Point Assessment

Once you, your manager and your Leadership and Management Coach feel you are ready you will be put forward for an Assessment with an agreed external End Point Assessment Organisation.

The End Point Assessment will include a professional discussion underpinned by a portfolio of evidence, and a project with written report. Your dedicated Leadership and Management Coach will fully prepare you throughout the programme to ensure you have the confidence and necessary skills to meet the requirements of End Point Assessment.

What Ofsted said about our programmes at our last inspection:

“

Assessors are knowledgeable about the subjects they teach. They use scenarios and case studies from their industry experiences effectively to bring topics to life for apprentices and adults.

”

Closing the gap between performance and potential

For more information contact us at:  029 2079 9133



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